



ひざし日本語アカデミー

HIZASHI JAPANESE ACADEMY

Class Guidelines & Academic Policy

1. Welcome to Hizashi

Welcome to Hizashi Japanese Academy.

Our mission is to provide practical, result-oriented Japanese language education for students who are preparing for exams, higher education in Japan, employment opportunities, or long-term career growth connected to Japan.

We focus on discipline, clarity, and real progress — not just classroom attendance.

2. Courses Offered

Hizashi Japanese Academy provides:

- Japanese Language Courses (Beginner to Advanced)
- JLPT Preparation (N5 – N1)
- NAT Test Preparation
- JFT Preparation (For SSW Visa)
- JLCT preparation
- Spoken Japanese & Communication Skills
- Rapid One-Month Intensive Courses
- Ordinary Level (O/L) Japanese & Advanced Level (A/L) Japanese

Each course is structured with grammar, vocabulary, kanji, listening, and practical application.

3. Enrollment Policy

To register:

Submit the official registration form.

Attend level assessment (if required).

Confirm batch allocation.

Attend orientation before class commencement.

Important: Enrollment is confirmed only after official approval and batch assignment.

4. Class Formats

Hizashi offers:

- Physical Classes
- Online Live Classes
- Rapid Intensive Program(1 month)

Available Schedules:

- Morning Batches
- Evening Batches
- Weekend Batches

Batch changes are subject to availability and approval.

5. Attendance Policy

- Students must maintain minimum 80% attendance.
- Late arrival beyond 15 minutes may be marked absent.
- Repeated absence without valid reason may result in removal from batch.

Consistency = Results. No shortcuts.

6. Online Class Rules

For online students:

- Stable internet connection is mandatory.
- Camera must be ON when requested.
- Students must join on time.
- Disruptive behavior will not be tolerated.

Technical issues from the student's side are not the responsibility of the academy.

7. Academic Responsibility

Hizashi provides structured lessons, materials, and guidance.

However:

- Homework completion is mandatory.
- Revision is the student's responsibility.
- Exam registration must be done by the student unless officially guided by the academy.

We guide. You execute.

8. Examination & Certification

Students preparing for JLPT, NAT, or JFT will receive mock tests and exam guidance.

Certificates of course completion may be issued upon:

- Satisfactory attendance
 - Completion of required assessments
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9. Discipline Policy

The following are strictly prohibited:

- Disrespect toward teachers or classmates
- Sharing class materials without permission
- Recording classes without approval
- Academic dishonesty

Violation may result in suspension or removal.

10. Refund & Policy Notice

Course fees, once confirmed, are non-transferable unless officially approved by management.

Rapid courses and intensive batches are strictly non-refundable.

11. Commitment to Excellence

Hizashi Japanese Academy operates with integrity, transparency, and academic discipline.

Our goal is not only to teach Japanese, but to prepare students for real opportunities connected to Japan.